		<b>Auriga Research Pvt. Ltd.</b> <b>(Certification Division)</b>	
Prepare by: Quality Manager	Doc No: ARPL-QP-15	Issue no.01, Revision no.03	
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## Purpose

The purpose of this document is to ensure proper use of NABCB Accreditation Mark by certified clients.

## Scope

- The referenced documents provide the rules governing the use of Accreditation Body mark.

## Responsibility

- Certified clients shall comply with the directives provided in this document
- ARPL (Certification Division) auditors are responsible for verifying, at each visit, that certified clients uses the Accreditation mark as per the directives provided in this document
- The Vice-President (Technical) is responsible for the enforcement of the directives provided in this document


## Process

### Section 1: Use of NABCB accreditation mark

**Note: This Procedure is prepared based on the Guidance Document: “Conditions for use of Accreditation Symbol of NABCB and IAF MLA Mark - BCB 202 – Feb 2023**

The below rules cover the use of the NABCB symbol (mark):

- The NABCB Accreditation Symbol or the IAF MLA / ILAC MRA Mark as relevant shall be used to refer to the accredited status of the accredited CAB, and where applicable in conjunction with mark of the CAB to refer to the accredited certificates issued.
- The NABCB Accreditation symbol or the IAF MLA / ILAC MRA Mark as relevant shall not be used in any way that it misleads the reader about the accredited status of the CAB or its client organization.
- For management systems certification, neither the certification body's nor the accreditation body's symbol shall be used on the packaging of a product, labels, publicity material, written announcements etc. that in any way suggests that the certification body or the accreditation body has certified or approved any product, process or service of the certified body or in any other misleading manner. For product certification, the certification body may authorize the use of their mark on the products in accordance with their procedures. The product certification body shall ensure that product conformity mark and any mark / logo / symbol used for management systems are distinct. Use of NABCB accreditation symbol on products is not permitted.
- The NABCB Accreditation Symbol or the IAF MLA / ILAC MRA Mark shall not be displayed on vehicles except in publicity material like part of a large advertisement.
- The NABCB Accreditation Symbol or the IAF MLA / ILAC MRA Mark shall not be displayed on buildings and flags.
- All quotations and contracts by the accredited CAB having the NABCB Accreditation Symbol or the IAF MLA / ILAC MRA Mark shall clearly indicate the portion of activities that are not accredited by NABCB.
- The NABCB Accreditation Symbol or the IAF MLA / ILAC MRA Mark shall not be used on the visiting cards.
- The accredited CAB upon suspension or withdrawal of its accreditation (however determined), shall discontinue use of NABCB Accreditation Symbol or the IAF MLA /ILAC MRA Mark and all advertising matter that contains any reference to an accredited status.

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- i) The accredited CAB shall not allow the fact of its accreditation to be used to imply that a product, process, system or person is approved by the accreditation body.

### Condition for Use of Conformity Assessment Scheme Owner Mark/Logo

- a) NABCB Accredited CABs may use the mark/ logo of the respective Scheme owner, if permitted by the Scheme owner, on their certificate along with the NABCB symbol.
- b) NABCB Accredited CABs and their certified clients under NABCB Accreditation shall always abide by any specific requirements stipulated by the respective Scheme owners (e.g. FAMIQS, FSSC 22000, Global G.A.P., IndG.A.P., IFS, GSA-BAP, RMCPCS, AYUSH Mark, NPOP, IAQG etc.) on the use of the mark/ logo of the Scheme owner.

C ) Where the Scheme Owner Mark/logo is used, it shall only be used by the CABs on its certification documents in the defined format and colour as provided by the Scheme Owner. The Scheme Owner mark/ logo may be re-sized to fit the certification document. The Scheme Owner mark/ logo shall be represented in a way which should not appear more prominent than NABCB symbol or any other mark/ logo on the CB's certification document.

### 3.0 Misuse

ARPL (Certification Division) will ensure that the registration mark is used only in strict accordance with these requirements at each surveillance visit. In the event of misuse, the client's registration will be placed in jeopardy. Unless appropriate corrective action to rectify the misuse is taken within a period agreed to by the client and ARPL (Certification Division), the registration shall be suspended.

Incorrect reference to the Registration Logo, or misleading use of certificates found in advertisements, catalogs, etc. shall be dealt with by suitable action. This could include corrective action, publication of the transgression, and if necessary, legal action.

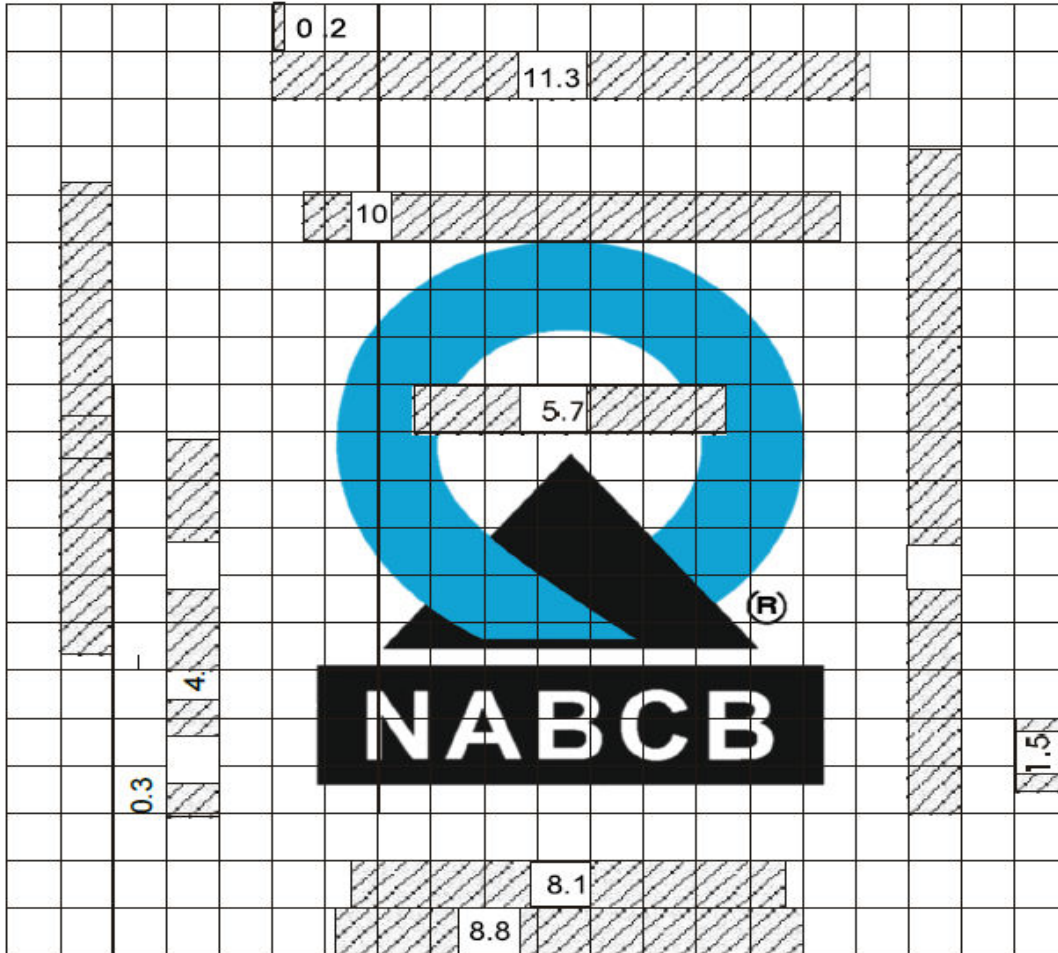
### 4.0 Action on Withdrawal/Termination or Non-Renewal

- a) *Upon suspension of the accreditation by NABCB, the accredited CAB shall immediately cease to use its stationery, certificates and other publicity material that has NABCB Accreditation Symbol or the IAF MLA / ILAC MRA Mark on it. The use can be restarted only after the suspension is revoked by NABCB.*

b) *Upon termination of the accreditation on account of non-renewal / withdrawal of the accreditation, the accredited CAB shall immediately cease to use its stationery, certificates and other publicity material that has NABCB Accreditation Symbol or the IAF MLA / ILAC MRA Mark on it.*

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**Appendix 'A'**



Font: Arial True type (bold)  
 Colour: Circle - Cyan 80% Magenta 30%  
 Triangle and Outline - Black 100%.

Black & White: Circle - Black 40%  
 Triangle and Outline Black 100%